



101Netlink LETTER OF AUTHORIZATION

Dear Customer:

Thank you for choosing 101Netlink as your service provider. As you are aware, you may continue to use your existing telephone number with 101Netlink VoIP service. In order to transition your current telephone number to 101Netlink VoIP service, 101Netlink must work with your previous service provider to ensure that your service is uninterrupted, and where applicable, to ensure that your number is transferred.

Your prior service provider requires this letter as a proof that you have explicitly authorized and requested that your service and current telephone number be transferred to another service provider. By filling in all the information requested below, and signing and dating this letter, you provide us with the authorization to initiate the process of transferring your service and telephone number to 101Netlink VoIP Services. You will then be able to use your old number with your new 101Netlink service.

DURING THIS TRANSITION PERIOD, DO NOT CANCEL YOUR PHONE SERVICE WITH YOUR EXISTING PROVIDER! IF YOU CANCEL YOUR SERVICE BEFORE YOUR PHONE NUMBER TRANSFERS TO 101NETLINK YOU WILL LOOSE YOUR PHONE NUMBER. 101NETLINK WILL CONTACT YOU ONCE YOUR NUMBER HAS TRANSFERRED, THEN YOU CAN CONTACT YOUR OLD PHONE SERVICE PROVIDER TO CANCEL YOUR OLD SERVICE.

Please ensure the following information is completed accurately which will help prevent possible delays.

Name: _____
 (Note that all Telephone Number's listed below must be associated with this Name)

Street Address: (Service Address): _____

City: _____ State: _____ ZIP: _____

Current Service Provider: _____

List Telephone Numbers Below:		Provide BTN (Billing Telephone Number) for all ported numbers REQUIRED	Customer Requested Port Date ASAP

PLEASE REMOVE ANY FEATURES (i.e. Hunt Group) ASSOCIATED WITH THESE NUMBERS PRIOR TO SUBMITTING THIS LOA. ADDITIONALLY, PLEASE DO NOT PLACE ANY NEW SERVICE ORDERS WITH YOUR CURRENT SERVICE PROVIDER ON THIS ACCOUNT, AS THIS WILL CAUSE A DELAY IN PORTING YOUR NUMBERS.

By signing below I designate 101Netlink or its designated agent to transfer my service from my current provider to 101Netlink. By signing below I also authorize 101Netlink or its designated agent to transfer my current telephone number used to provide service so that 101Netlink may provide its service to me. By signing below, I also authorize 101Netlink or its designated agent to obtain billing information, customer service records and other network information required to provide me with 101Netlink service. I understand that I may consult with 101Netlink as to whether a fee will apply to the change.

Print Name: _____ Date: _____

Signature: _____

A Bill copy of current phone service provider is REQUIRED to authorize ownership of number(s). Please include a summary copy containing company name and the numbers owned, generally page 1 of bill/invoice.